



Building Engineering Services Competence Accreditation Ltd,
Old Mansion House, Eamont Bridge,
Penrith, Cumbria. CA10 2BX
Telephone: 0800 652 5533 Website: www.besca.org.uk
Email: info@besca.org.uk



NICEIC MCS Installer Scheme for HVCA members - Solar PV

Please answer the following questions to indicate your business' current level of compliance with the scheme requirements and once completed return to the above address.

Company Name _____ Date _____

Office Address	Installation Address

1 Have the qualified supervisor and installers got the following qualifications:

	Please tick: YES	NO
PART P REGISTRATION (IF APPLICABLE)		
RECOGNISED PV COURSE		
WORKING AT HEIGHTS		
MANUAL HANDLING		
COSHH		

Please provide details:

2 How many installers are there working on installing the chosen environmental technology /technologies?

More than 10 Less than 10

3 Does the company hold copies or have access to the building regulations or other relevant standards?

Yes No

Please provide details:

4 Does the company complete certification as detailed in building regulations or other relevant standards?

Yes No

Please provide details:

5 Does the company have public liability insurance and employers liability insurance (as appropriate)?

Yes No

Please provide details:

Copy of certificate or evidence of application attached? Yes No

6 Has a Quality Management system been implemented, specific to the company applying for MCS registration and in accordance with the MCS 001 document?

Yes No

Please provide details:

7 Does the Quality Management System cover record keeping, health and safety, training, appointment of staff, complaints procedure, validation of test equipment, sub-contractor agreements?

Yes No

Please provide details:

8 Does the company have and maintain suitable tools and equipment for all installation work covered?

Yes No

Please provide details:

9 Has the company completed an installation according to the MIS standards that could be made available for the arranged inspection date?

Yes No

Please provide details:

10 Does the company have membership with or comply to a Consumer Code of Practice?

Please provide details:

Copy of certificate or evidence of application attached? Yes No

Regions of the UK undertaking work in:

Eastern Region <input type="checkbox"/>	North West <input type="checkbox"/>	Yorkshire Humberside <input type="checkbox"/>
East Midlands <input type="checkbox"/>	South East <input type="checkbox"/>	Northern Ireland <input type="checkbox"/>
London <input type="checkbox"/>	South West <input type="checkbox"/>	Scotland <input type="checkbox"/>
North East <input type="checkbox"/>	West Midlands <input type="checkbox"/>	Wales <input type="checkbox"/>

11 Are you currently registered with BESCA?

Yes BESCA Registration Number No

Please complete and return this Pre-Inspection Questionnaire, so that we can allocate an inspection date and agree it with you. We cannot allocate an inspection date without this.